



# Marina Coast Water District

## Minutes

### Community Outreach and Personnel Committee Meeting

August 5, 2025

#### 1. Call to Order:

The August 5, 2025 Community Outreach Committee meeting was called to order at 6:06 p.m. by Director Imamura. In attendance were:

- Committee members: Director Imamura and Director Smith
- Staff: Remleh Scherzinger, Garrett Haertel, Mary Lagasca, and Paula Riso
- Public members: Martin Rauch

#### 2. Public Comments on Any Item Not on the Agenda:

There were no public comments made.

#### 3. Approve the Draft Minutes for the July 8, 2025 Meeting:

Director Smith made a motion to approve the minutes of July 8, 2025. Director Imamura seconded the motion. The minutes were approved by a vote of 2-Ayes (Imamura, Smith), 0-Noes, and 0-Absent.

#### 4. Receive an Update on District Communications:

Mr. Rauch, Rauch Communications, reviewed the July social media outreach efforts, metrics, and upcoming outreach items. The Committee asked clarifying questions concerning construction notices and water conservation placards. Discussion followed.

#### 5. Receive an Update on District Personnel:

Ms. Lagasca reviewed the current vacancies noting that the Customer Service Administrator position has been filled and the District is still actively recruiting for the Cross-Connection Specialist and Engineering Technician positions. She said the Customer Service Lead position will be open for recruitment once the Customer Service Administrator is settled and able to participate in the recruitment process. Mr. Scherzinger said the Human Resources position will remain under contract for the time being.

#### 6. Identify Agenda Items for Future Committee Meetings:

Director Smith requested that notices regarding traffic interruptions be advertised at least 2 weeks in advance of construction projects. Mr. Scherzinger stated that staff can bring a draft Standard Operating Procedure that will determine what constitutes prior notification, and then it can be forwarded to the Board for consideration. Director Imamura asked for an update on the Outreach efforts at events, such as the National Night Out.

7. Committee Member Comments:

Director Imamura made comments.

7. Adjournment:

Meeting adjourned at 6:49 p.m.